

BASIC HELP POWERPOINT TEMPLATE

HOW TO CHANGE THE IMAGES

- Go to **Image Section**.
- After that **Click The Area > Click Image icon** and **choose file from your library**.
- Note: (Also, You can drag and drop your image to the image placeholder)

History of **Denver** The Green Company

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga. Et harum quidem rerum facilis est et expedita distinctio. et voluptates repudiandae sint et molestiae non recusandae.



• Click icon to
picture



• Click icon to add
picture

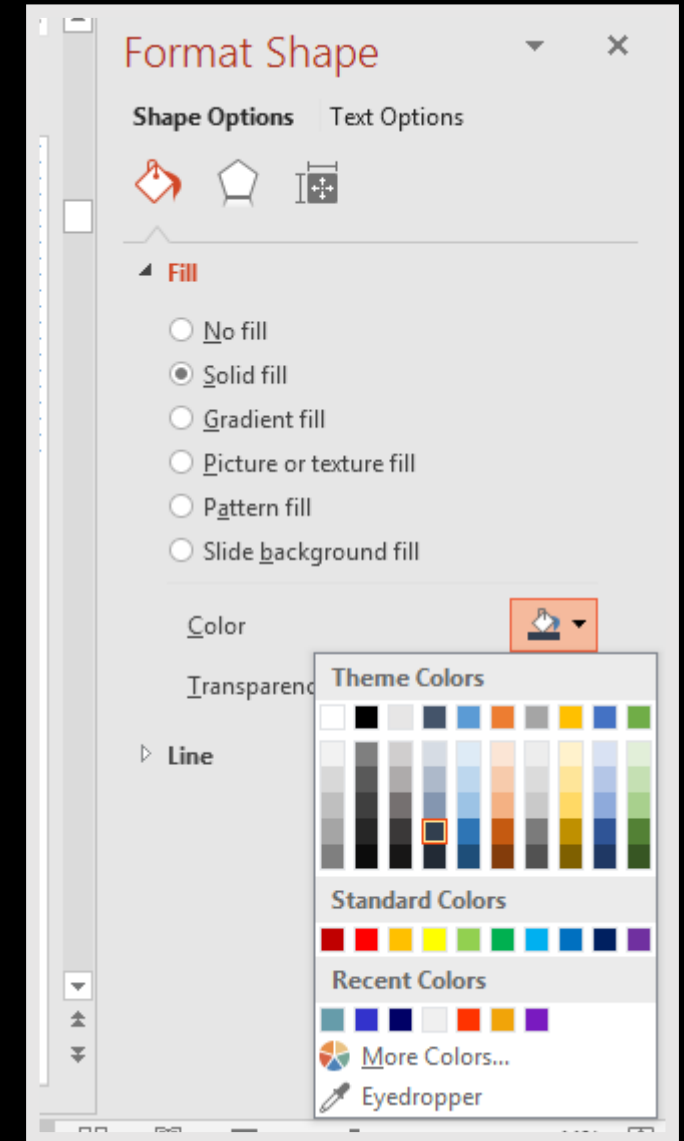


HOW TO CHANGE THE COLORS

- Go to **The Area** that you need to change the color (check in **Master Slides** or **Home**)
- After that, Right Click **Format Shape** -> click “**Paint Icon**” -> click “**fill**”
- Next, Select **Solid Fill**.
- Finally, **Choose your favourite color**

THE SECTION IS MISSING?

- IF you're found the missing section after **ADDING AN IMAGE** **PLACEHOLDER**
- Please “**SEND TO BACK THE IMAGE**”. It will be put placeholder image at very bottom layer, and the missing section will showing up.



HOW TO INSTALL THE FONTS

- Step 1, Download the fonts (URL(s) are Included in **Read Me Info.txt**)
- Step 2, Copy Fonts into **C:\Windows\Fonts** (If you're using Windows or Right Click then Choose Install)